



Respected Pension officers (Personnel and Accounts),

ARPAN has been shifted to newly configured servers for ease in accessibility and faster results as desired by Railway Board. We expect more load to be put on servers to check high availability and observe performance of the servers. It is therefore requested to do more cases during working hours.

All PL1 (Personnel) and AL1 (Accounts) level pending cases are reverted back to initiation stage. Users at PL1 level may initiate cases on hand with documents or already submitted (along with documents) to AL1 (Accounts) earlier.

Data may be filled in completely / appropriately for early disposal while submitting cases to Accounts. All out efforts should be made to finalize cases and achieve results.

Corrections / additions options are available at AL1 level for quick disposal. '**Send Back**' option may be used for genuine reasons only. It is observed that few Railway units have used this option even more than 8-10 times for cases. Officer's in-charge may look into this issue where desired results are not achieved.

'**Re-Initiate**' Option is available for earlier completed cases for correcting errors.

Module for Doctors (Pre-2016) is now available.

In case of Running staff, guidelines from railway Board are awaited. Users are requested not to initiate such cases till module for Running staff is made available.

Hoping for best results from all officials involved in Pre-2016 pension revision.

**Thanks for your co-operation and support during maintenance activity.**

Thanks and regards  
AFA-Pension Portal-WR  
(08-Jan-2018)



Assistant Financial Adviser (Pension Portal)